

THE HOMESTEAD AT CARROLLTON HOMEOWNERS ASSOCIATION, INC.

14951 N. Dallas Pkwy, Suite 600 DALLAS, TEXAS 75254

TEL: 877-238-2388 FAX: 214-889-9980

2022 VIRTUAL ANNUAL MEETING NOTICE

To: The Homestead Homeowners

Re: Virtual Annual Meeting of the Members

As managing agent for The Homestead at Carrollton Homeowners Association, Inc., FirstService Residential is pleased to invite you to the 2022 Virtual Annual Meeting to be held on **Monday, March 21, 2022 via Zoom Meeting at 7:00 p.m. Meeting sign-in will begin at 6:15 p.m.**

<https://us02web.zoom.us/j/81689701045?pwd=UWNYYTI1ak1jZzRjdmpJTnFrRFJ5Zz09>

Meeting ID: 816 8970 1045

Passcode: 380655

The purpose of the meeting will be to elect three (3) members to the Board of Directors, review the association's financials, and allow homeowners the opportunity to ask questions.

It is important that you attend this meeting or submit your proxy in order for the association to establish a quorum. Quorum is 30% of the membership totaling 139 homes represented virtually or by proxy. If quorum is not met, an additional meeting will be called immediately following the determination that quorum was not made. The recall meeting will require a quorum reduction of 15%, half of the original quorum, or 70 homes represented virtually or by proxy. You may forward your proxy by e-mail to melissa.chestnut@fsresidential.com, by fax to 214-889-9980, or by mail to 14951 N. Dallas Pkwy. | Suite 600 | Dallas, TX 75254. **All proxies must be submitted to Melissa Chestnut by noon on Friday, March 18, 2022.** The proxy must contain your legal name as noted on the deed and property address. If your name and address is not listed on the proxy it will be void.

If you are interested in serving on the Board of Directors, please complete the enclosed Candidate Application form and return it via the contact information noted on the form no later than 5:00 pm on Monday, February 28, 2022 for your name to be placed on the Ballot. **As a reminder, nominations will not be accepted the night of the virtual meeting nor will votes be collected at the virtual meeting.** Voting will be held via electronic voting or absentee ballot prior to the meeting. Please provide FirstService Residential with your correct and updated email address no later than Monday, February 28, 2022 to participate in the electronic voting option. Absentee ballots will be mailed via USPS to the membership by Friday, March 3, 2022.

Immediately following the annual meeting, the Board of Directors will convene to determine officer positions.

Please note there will be a limited amount of time for the open forum. Please send any questions regarding the community that you would like addressed in the meeting prior to noon on Friday, March 18, 2022.

For questions, please feel free to contact me via email at melissa.chestnut@fsresidential.com. We look forward to seeing you at the virtual meeting!

Sincerely,
Melissa Chestnut
Community Manager



The Homestead at Carrollton Homeowners Association, Inc.

14951 N. Dallas Pkwy, Suite 600
Dallas, TX 75254
telephone: (877) 378-2388 facsimile: (214) 889-9980

Join the Board of Directors

It has been decided that the 2022 Virtual Annual Meeting will be held on Monday, March 21, 2022 at 7 pm via WebEx. Three Board Member terms are expiring and there are three positions up for election. Now is the time to consider running for the Board of Directors to help the neighborhood. Due to the meeting being conducted virtually, nominations from the floor will not be accepted.

If you are considering running for the Board, take a few moments to ask yourself the following three questions:

Do I have the time? As a Board Member, you will need to allocate approximately 5-10 hours of your time each month to association business. In addition to regular Board meetings, you will need to be active in email discussions and occasional special meetings. During special projects, you may also need to spend a little extra time on association business. Some Board Members may also spend a little more time than others if they work with a committee.

Can I make tough decisions when it's required? The primary role of the Board is to conduct the business of the association. In addition to approving the budget, Board Members are also developing and/or enforcing community rules. Board Members are required to step outside their immediate circle of family and neighbors to make decisions based on the greater good of the community.

Can I do all this and have fun, too? Yes, you can! Your community is only as good as you make it. Establishing and maintaining a sense of community is a part of a Board Member's responsibility. Planning and attending functions, plus being a presence in the community, are as important as any policy decisions you may make.

Being a Board Member may be one of the most rewarding ways you will find to volunteer your time. If you have any questions or need more information about the Board's responsibilities, please contact myself at melissa.chestnut@fsresidential.com. If you are interested in joining the Board, please fill out the attached nomination form and return to me via email, no later than February 28, 2022.

Regards,

Melissa Chestnut
Community Manager

**The Homestead at Carrollton
Homeowners Association Inc.**

14951 N. Dallas Pkwy. Suite 600
Dallas, TX 75254
telephone (214) 451-5429 facsimile (214) 889-9980

Board of Directors Candidate Application

Please note that the position is for a two-year term.

Date _____

Name _____
First MI Last Familiar name

Residence Address _____

Phone _____ **E-mail** _____

Please provide a brief bio of yourself that may be distributed to the association members:

How do you feel the community would benefit from your involvement on the Board?

Please tell us anything else you'd like to share.

This form must be returned via email to melissa.chestnut@fsresidentail.com, no later than February 28, 2022 in order to be placed on the proxy-ballot. Nominations will not be taken from the floor.